

REQUEST FOR APPROVAL OF SUBSTITUTION

*Submit ONE Substitution Request per email. Submission must be in the form of one single contiguous PDF attachment.
Items submitted without technical data will be rejected.*

Project Name: _____ UNL Proj. No.: _____

Date: _____ Invitation No.: _____

We hereby submit for your consideration the following product instead of the specified item for the above project:

Section No.: _____ Specified Item: _____

Proposed Substitution: _____

Attach complete technical data, including laboratory tests, if applicable. Include any changes to drawings and/or specifications required by proposed substitution.

Does the substitution affect dimensions shown on Drawings? [] Yes [] No

If yes, describe:

Will the undersigned pay for changes to the building design, including engineering and detailing costs, caused by the requested substitution? [] Yes [] No

Does substitution affect other trades? [] Yes [] No

If yes, describe:

Manufacturer's guarantees of the proposed and specified items are different?

[] Yes [] No (If yes, explain on attachment)

Submitted By, _____ :
Printed Name of Submitter

Signature

Firm

Address

Date:

Phone No:

Response of Specifier

- Request is approved subject to compliance with the specification and an addendum will be issued.
- Approval cannot be granted because this request did not reach this office within the specified time.
- Approval cannot be granted at this time.
- Prior approval for this substitution is not required by the Specification

By: _____

Date: _____

Approved Substitution Requests will be enumerated within eBid via Addenda, all others should be considered as rejected.

Email Contact Information: _____